

**Practical Test for the Recruitment of Grade III Postal Drivers (Open) Posts in the  
Primary Level Skilled Category of the Department of Posts Sri Lanka – 2025**

Applications are invited from Sri Lankan citizens who possess following qualifications mentioned in this notification, to fill 40 vacancies in Grade III Postal Drivers Posts in the Primary Level Skilled Category of the Department of Posts Sri Lanka. A practical test will be conducted at the Postal Headquarters.

**1. Language Medium:**

The practical test will be held in Sinhala, Tamil and English medium. It will not be permitted to change the language medium later.

**2. Qualifications:**

**2.1 Educational Qualifications:**

Should have passed the G.C.E. (Ordinary Level) Examination in no more than two sittings, with six subjects including two credit passes.

**2.2 Professional Qualifications:**

Must possess a Class D Driving License (Heavy Vehicles) issued by the Commissioner General of the Department of Motor Traffic.

**2.3 Experience :**

Must have at least three years of experience in driving heavy vehicles under Class D, after obtaining the Class D (Heavy Vehicles) driving license, as at 25.07.2025. (Must be proved by certificates presented at the interview.)

**2.4 Physical Fitness :**

- I. The applicant must be not less than 5 feet 2½ inches (157 cm) in height.
- II. Every applicant must be physically and mentally fit to serve in any part of Sri Lanka and to perform the duties of a driver during the day, at night, or at any time and must also have good eyesight. (This must be confirmed by a formal medical certificate issued by the National Transport Medical Institute.)

**2.5 Others :**

- I. The applicant should be a Sri Lankan citizen.
- II. The Grama Niladhari Officer must certify that the applicant is of good character.
- III. Only male applicants are eligible to apply.

- IV. An applicant will be considered eligible to face the practical test for recruitment to this post only if they have fully met all the qualifications specified in Chapters 02 and 03 of this notification as at 25.07.2025.

### 3. Age limit:

Applicants must be not less than 18 years and not more than 45 years of age as at 25.07.2025, which is the closing date for applications. Accordingly, only those born on or before 25.07.2007 and on or after 25.07.1980 are eligible to apply.

(The maximum age limit does not apply to applicants who are already holding a permanent position in the government service.)

### 4. Salary scale :

The monthly salary scale as per the Public Administration Circular No. 10/2025 is Rs.42,780 – 10 x 490 – 10 x 540 – 10 x 590 – 12 x 630 – Rs.66540. (As per PL 3 – 2025)

### 5. Method of recruitment:

Selection will be made through a practical test and a general interview.

Recruitment will be based on the order of merit determined by the marks obtained in the practical test and no marks will be awarded for the general interview.

#### 5.1 Practical Test

The following criteria will be considered for this test. Marks should be obtained as specified below, and all sections must be passed in a single attempt.

	Subjects	Maximum marks	Pass mark
I	Competency in driving	40	20
II	Practical knowledge on traffic rules	40	20
III	Basic knowledge on Motor mechanism	20	10

## 6. Method of Application:

- 6.1 Application should be prepared in compliance with the specimen attached to this notification using both sides of an A4 sized paper and the heads from 01 to 05 should appear on the first page and rest should appear on the second and third pages. The name of the examination on the top of the application should be indicated in English other than Sinhala or Tamil. Applications can also be downloaded at the official Web portal of Department of Posts [www.slpost.gov.lk](http://www.slpost.gov.lk)
- 6.2 The duly filled applications shall be sent under the registered post before 25.07.2025 to reach **Senior Administrative Secretary (Headquarters) No. 310, D.R.Wijewardena Mawatha, Colombo 10.** Mention **“Practical Test for the Recruitment of Grade III Postal Drivers (Open) Posts in the Primary Level Skilled Category of the Department of Posts – 2025”** on the top left corner of the envelope in which the application is enclosed in. It may be useful to keep a photocopy of the application.
- 6.3 Applicants who are already employed in the public or provincial public service must submit their applications through the Head of their Department. An applicant submitting the application through an institution may have their signature attested by the Head of the Institution or an official authorized by him, and those who are not must have their signature attested by a Principal of a Government School, a Retired Government Officer, the Grama Niladhari Officer of the Division, a Justice of the Peace, a Commissioner for Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officer in the Armed Forces, a Staff Officer holding a permanent post in the public or Provincial Public Service, or the incumbent of a Buddhist temple or a place of worship of any other religion.
- 6.4 Applications from applicants who do not meet the required age limit, applications that do not comply with the specimen format, contain incomplete information, **have payment receipts dated after 25.07.2025, have not affixed the payment receipt, or are received late, will be rejected without notice.** Receipt of application forms will not be acknowledged.

## 7. Fees

- 7.1 All applicants must pay a fee of Rs. 500.00 for the test. This fee should be paid at any Post Office/Sub Post Office of the Island to be credited to the revenue head 2001-02-00 of the Postmaster General, before the closing date of the applications and the receipt should be affixed firmly within the relevant cage of the application. The payment receipt must be issued in the name of the applicant. It will be useful to retain a photocopy of the receipt.

## 8. Results

The results of the applicants selected in the practical test on the approval of the Postmaster General will be informed to them.

## 9. Conditions of service

- 9.1 This post is permanent. You will be subject to any future policy decisions made by the Government regarding the pension scheme.
- 9.2 Applicants who are not already confirmed in a permanent position in the public service at the time of selection will be appointed to the post on a three-year probationary period. If the



applicant is already a permanent and pensionable government officer, the appointment will be subject to a one-year acting period.

- 9.3 The first Efficiency Bar Examination must be passed within three years from the appointment and the required language proficiency must be obtained in accordance with Public Administration Circular No. 18/2020 and its related circulars.
- 9.4 Selected applicants must perform the duties of the post of driver at any time of the day or night, in any part of Sri Lanka. This applies in the event of transfers.

#### **10. Furnishing false information**

If any information provided by an applicant is found to be inaccurate or false before recruitment, the candidature may be cancelled. If such inaccurate or false information is discovered after recruitment, the applicant's appointment may be terminated or may be dismissed from service, subject to the relevant disciplinary procedures.

11. In the event of any inconsistency between the languages of this notification which is published in Sinhala, Tamil and English, the Sinhala text shall prevail.

12. The final decision on the facts not mentioned here, shall be the decision of the Postmaster General.

Postmaster General  
Department of Posts

..... Day of June, 2025  
No.310, D.R.Wijewardena Mawatha  
Colombo 10

(For Office use only)

Specimen Application

**Practical Test for the Recruitment of Grade III Postal Drivers (Open) Posts in the Primary  
Level Skilled Category of the Department of Posts Sri Lanka – 2025**

Language medium

Sinhala -2

Tamil -3

English - 4

(Indicate the relevant number in the cage)

01.(i) Name with initials:

In Sinhala/Tamil Mr.....

In English (Block Capitals): Mr.....

(ii) Name in full:

In Sinhala/Tamil Mr.....

In English (Block Capitals): Mr.....

02. (i) Permanent Address (In English Block Capitals)

Calling Letter may be sent to this address .....

(ii) In Sinhala/Tamil: .....

03. (i) National Identity Card Number

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(ii) Date of birth: Year

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Month

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Date

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(iii) Age as at 25.07.2025:

Years

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Months

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Days

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04. Telephone Number:

Mobile

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(WhatsApp No)

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05. Are you a Sri Lankan citizen? Yes

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No

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(Indicate X where relevant)

**06. Educational Qualifications:****6.1. G.C.E. (O.L) : First attempt**

Year ..... Examination Number .....

Subject	Pass	Subject	Pass
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

**6.2. G.C.E. (O.L) : Second attempt**

Year ..... Examination Number .....

Subject	Pass	Subject	Pass
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

**7. Professional Qualifications:**

- I. Driving License Number .....
- II. Date of issuance .....
- III. Date of obtaining the Class D (Heavy Vehicles) Driving License .....  
(Attach a photocopy of the Heavy Vehicle Driving License)

**8. Physical Fitness:**

Height of the applicant: ..... Feet ..... Inches (.....cm)

**9. Other Qualifications:**

.....

.....

.....

**10. Have you ever been convicted for any criminal offense by a Court of Law?**Yes ☐ No ☐

(Indicate X where relevant)

If yes, give details.

.....

.....

11. Post Office to which the fee was paid : .....  
Receipt Number : .....  
Date : .....

Firmly affix the receipt here

**12. Statement of the applicant:**

I hereby certify that all the particulars furnished by me in this application are true and correct. I am also aware that, I am liable to be disqualified if any particulars contained herein are found to be false or incorrect before selection, or to be dismissed without any compensation if such detection is made after appointment.

Further, I declare that I will abide by the rules and regulations set forth by the Postmaster General regarding the conduct of the practical test and the issuance of results, and will not change any particulars provided in this application at a later stage.

Date: .....

.....  
Signature of the Applicant

**13. Attestation of signature of the applicant:**

I hereby certify that Mr ..... Who is submitting this application, is personally known by me and he placed the signature in my presence on.....

Date : .....

.....  
Signature of the attester

Name :  
Designation :  
Address :  
Official Stamp :

**14. Certification of the Head of the Department/ Institution (For applicants serving in the Public or Provincial Public service)**

I hereby certify that Mr..... submitting this application, is currently holding the post of ..... in this institution since ....., and he **can/cannot be released** from his current position if selected for an appointment based on the results of this test, and he has not been subject to any disciplinary action (Except warning) and the information furnished above are true and correct.

Date : .....

.....  
Signature of the Head of the Department/Institution

Name :  
Designation :  
Address :  
Official Stamp :