

**Salary Scale**

MA 2-1 01/2025: Rs.[50,540 – 540x10 – 630x7 – 890x4 – 1,190x20 = 87,710/-]

**Initial Salary**

As at 2025.01.01 - Rs. 43,379/-

**5. MANAGEMENT ASSISTANT - NON TECHNOLOGICAL - (TYPE SETTING) SINHALA (MA 1-1)- 03 Posts (Colombo 01, Karapitiya 01, Anuradapura 01)**

**Qualifications:**

**External Candidates:**

**Educational:**

- 1. a) Having passed the G.C.E. (O/L) Examination in six subjects in one sitting with credit passes for four subjects including:
  - i. Sinhala
  - ii. English language
  - iii. Mathematics
- b) Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) Examination.
- c) 06 months Certificate course for Type Setting / Computer Literacy.

**Internal Candidates:**

Employees of the categories of Primary Level-Skilled, Primary Level-Semiskilled and Primary Level-Unskilled who possess the following qualifications are eligible to apply.

**Educational:**

- a) Having passed the G.C.E. (O/L) Examination in six subjects with credit passes for four subjects including:
  - i. Sinhala
  - ii. English language
  - iii. Mathematics
- b) 06 months Certificate course for Type Setting / Computer Literacy.

**Other:** Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee category.

**Age:**

Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

**Salary Scale**

MA 1-1 01/2025: Rs.[ 46,220 – 540x10 – 630x7 – 890x4 – 1,190x20 = 83,390/-]

**Initial Salary**

As at 2025.01.01 - Rs. 40,403/-

**6. MANAGEMENT ASSISTANT - NON TECHNOLOGICAL (TYPE SETTING) TAMIL (MA 1-1) - 03 Posts (Colombo 01, Karapitiya 01, Anuradapura 01)**

**Qualifications:**

**External Candidates:**

**Educational:**

- 1. a) Having passed the G.C.E. (O/L) Examination in six subjects in one sitting with credit passes for four subjects including:
  - i. Tamil
  - ii. English language
  - iii. Mathematics
- b) Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) Examination.
- c) 06 months Certificate course for Type Setting / Computer Literacy.

**Internal Candidates:**

Employees of the categories of Primary Level-Skilled, Primary Level-Semi skilled and Primary Level-Unskilled who possess the following qualifications are eligible to apply.

**Educational:**

- a) Having passed the G.C.E. (O/L) Examination in six subjects with credit passes for four subjects including:
  - i. Tamil
  - ii. English language
  - iii. Mathematics
- b) 06 months Certificate course for Type Setting / Computer Literacy.

**Other:** Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee category.

**Age:**

Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to internal candidates.

**Salary Scale**

MA 1-1 01/2025: Rs.[ 46,220 – 540x10 – 630x7 – 890x4 – 1,190x20 = 83,390/-]

**Initial Salary**

As at 2025.01.01 - Rs. 40,403/-

**7. MANAGEMENT ASSISTANT - NON TECHNOLOGICAL (PROOF READING) SINHALA (MA 1-1) 03 Posts (Colombo 01, Karapitiya 01, Anuradapura 01)**

**Qualifications:**

**External Candidates:**

**Educational:**

- 1. a) Having passed the G.C.E. (O/L) Examination in six subjects in one sitting with credit passes for four subjects including:
  - i. Sinhala
  - ii. English language
  - iii. Mathematics